

**THIS IS A SAMPLE BLANK APPLICATION FOR
INFORMATIONAL PURPOSES ONLY.**

ALL APPLICATIONS MUST BE SUBMITTED ONLINE!

Recreational Trails Application 2019

The Recreational Trail Grant Program provides up to 80% matching funds for publicly accessible recreational trail projects throughout the state of Texas. Prior to beginning this application, you must review the [Recreational Trails Grant Application Instructions](#) available from the [RGO Resources page](#).

QUESTIONS?

If you have questions regarding any part the application documents or processes, please contact us:

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For technical support:

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Systems Analyst
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APPLICATION DEADLINE

The application deadline is 4:59 PM on **February 1st, 2019**. You will be able to make changes to your application up to the application deadline. Technical support is available Monday-Friday, 8:00 am - 5:00 pm.

Once you have a complete application, you must choose the "SUBMIT" button for your application to be turned into Recreation Grants for review.

Paper applications will not be accepted.

SAVE YOUR PROGRESS

While working on your application, save your progress often by selecting "SAVE & CONTINUE EDITING".

Once saved, you can return to the main screen by selecting the "BACK TO SUBMISSION" button in the top right-hand corner of the screen.

I certify that I have fully read and understand the [Recreational Trail Grant Instructions](#).

Project Name:

Sponsor Name:

City:

County:

Sponsoring Entity DUNS Numbers:

Sponsoring Entity CAGE Code (from System for Award Management "SAM"):

Contact Person:

Title:

Mailing Address:

Email Address:

Phone Number:

Project Information

Intended Uses

- Motorized Use
- Non-Motorized Use
- Both

Types of Use

Check all that apply

- Bicycling
- Equestrian
- Motorcycles
- Wheelchairs
- Mountain Bicycling
- Jogging/Running
- Four-wheel Drive Vehicles
- Provisions for Disabilities
- Hiking/Walking
- Skating/Skateboarding
- All Terrain Vehicles
- Other

Project Length

Please state the length of the Project Trail in feet

Project Length

Please state the length of the Project Trail in miles

Is the intended Project for new trail construction, renovation of an existing trail or for other amenities/infrastructure?

- New Trail
- Renovation of Existing Trail
- Both New Trail and Renovation of Existing Trail
- Other Amenities/Infrastructure (bathrooms, parking lots, trail signage)

New Trail Construction

Provide the length of the trail and designate whether the length given is in miles or feet

Renovation of Existing Trail

Provide the length of the trail and designate whether the length given is in miles or feet

Other Amenities / Infrastructure

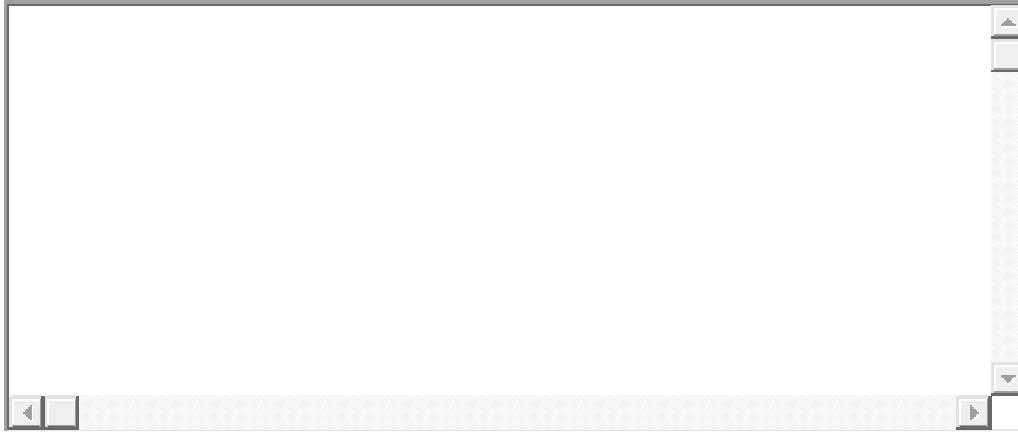
Please identify the other amenities / infrastructure you wish to have considered

Summary of Project

Please provide a very short summary describing your project in 200 characters or less. e.g. "Renovation of 12 miles natural surface equestrian trail with bridge replacement and volunteer training." (or) "New .81 mile 10' wide multi-use concrete trail with retaining walls, benches, signs, bike racks and trailheads."

Description of Project

Please provide a clear and concise description of the proposed Project (approx. 200 words). Include a description of the trail length, width, surfacing, configuration (loop, linear, network), and trailhead/trailside amenities. Detail all work to be performed; any right-of-way or easements to be acquired; the relationship between Project and any other work planned or existing; partnerships and/or community involvement; and educational/interpretive aspects of the Project.



Project Costs and Requested Funds

Grant Funds Requested:

In whole dollars rounded to the nearest \$100.00.

\$

Itemized Budget

Upload your project budget using the provided [budget template](#). Be sure to provide an itemized list of all activities to be undertaken and the cost of each activity. Provide as much detail as possible (consider materials: surfacing, lumber, stones, etc; volunteer or paid labor, services contracts, land acquisition, equipment/tool rental and value of in-house equipment or labor). Sponsor's administrative costs cannot be included. Clearly identify those items that you are requesting federal funds to pay for and items that you are paying for with matching funds. Applications that contain ineligible budget items may not be considered for funding by the Trails Advisory Board.

For clarification, please consult the [application instructions](#) and [budget sample](#) and contact us with any questions.

 Upload File

Total Itemized Project Costs

Total project cost (both federal and matching funds) from itemized budget
\$

Federal Funds Requested

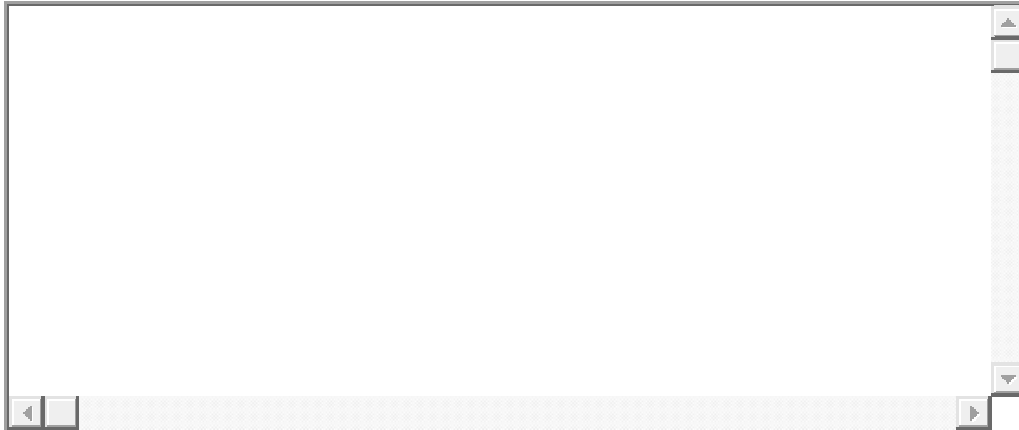
80% or less (should match total Grant Funds Requested listed above)
\$

Local Match Required

20% or more (of total Project Cost)
\$

Proposed Method of Financing Sponsor's Share

Please describe the source of funds, donations, or in-kind contributions that will make up the Sponsor's match (at least 20%). You may include government appropriations; private donations of land, easement, cash, labor, materials and equipment; or in-house labor, equipment and materials:



Grant Management

Please describe the grant management experience of your staff and your plan to manage the programmatic and fiscal aspects of this federal trail grant. Include key staff names and past or current experience with TPWD grants or other grants

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Level of Public Access

Public access is a fundamental element of the Recreational Trails Program. Briefly describe the level of access that the public will have to the site, including the number of days per week, number of hours per day and any other pertinent access information. For Example, “The trail will be open 7 days a week, from sunrise to sunset.”

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Maintenance

Briefly describe the identified commitment to continued operation and maintenance of the Project. The Project will be required to be maintained and open to the public for at least twenty (20) years from the completion of the project. Please indicate who will be responsible for which tasks and who will finance them:

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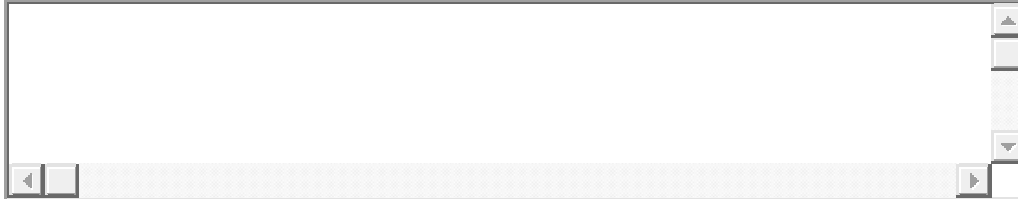
Project Use and Benefits

Provide a brief description (250 words or less) of the benefits of the proposed project in terms of the project's quality, geographic scope, recreational needs that are to be met and expected amount of trail use or population to be served:

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Trail Corridor Information

Describe the ownership of the trail corridor. If the land is currently in public hands, identify the name of the public land. If the land is not in the sponsor's ownership, include a statement of permission to construct trail project and keep it open to the public for 20 years from the landowner. If land, easement, or other property interest will be acquired, describe how this will be accomplished. If acquisition in fee simple, include a statement of why easement was not possible.



Project Location

City:

County:

Physical Address of Project Site (or nearest intersection to trail site):

Texas Senate District Number for the project location:

Not sure? Click [Here](#)

Texas House of Representatives District Number for the project location:

Not sure? Click [Here](#)

US Congressional District Number:

Not sure? Click [Here](#)

Site Map

Upload a Site Map locating the trail for orientation purposes. The trail drawn on a park map or city map will suffice. Please make sure the trail corridor is clearly marked and label any identifying landmarks like the nearest road. If you have multiple documents for this application item, please combine and upload as a single PDF file.

USGS Topographic Map

Upload a U.S.G.S. topographic map (7.5 minute series) with the trail location noted clearly on the map. An 8.5 x 11 inch copy of the portion of the map on which the project is located will suffice, but write the name of the quadrangle on the copy. If you have multiple documents for this application item, please combine and upload as a single PDF file.

Photographs of Project Site

Upload well-labelled, representative photographs of the Project Site. If you have multiple documents for this application item, please combine and upload as a single PDF file.

Supporting Documentation

Upload any other relevant supporting documentation in PDF format. If you have multiple supporting documents, please combine and upload as a single PDF file.

SUBMITTING YOUR APPLICATION

Please remember that once you have completed your application, you must choose "SUBMIT" below for your application to be turned into Recreation Grants for review.

The first time you click 'submit' for your application, you will receive an email confirmation of your submission. If you choose to edit your submission at any point after initially submitting it, you will need to click 'submit' again once you've made your desired edits so that the application will update (note: you will not receive a confirmation email when submitting edits for an application that was previously completed). **If you have any questions about this, or if you don't receive a confirmation email and want to confirm that your application has been submitted, you may email our System Administrator, Blake Powers, at blake.powers@tpwd.texas.gov for additional clarification/technical support.**

Paper copies of the application will not be accepted.